



Job Title	Entrepreneurship Mentors
Department/Institute	Education & Training Programmes and Learning Support
Reporting to	Director Education & Training Programmes and Learning Support

Entrepreneurship Mentors are required to:

1. Understand and adhere to MCAST policies and procedures;
2. Understand, adhere to and advocate the MCAST holistic approach to Entrepreneurship education;
3. Liaise with Entrepreneurship Faculty to link theoretical concepts with real life application;
4. Guide, assist and support students through their Entrepreneurial Journey from Idea Generation and Proposal to Business Plan / Pitching Phase;
5. Support early and thorough orientation of the students and groups to the development and realisation of their ideas;
6. Assist the students in setting realistic, obtainable goals;
7. Meet regularly in person/online with students to discuss business progress;
8. Work with the students to identify and reflect on specific goals and actions needed in order to successfully completed assigned tasks;
9. Stimulate and actively engage students in healthy, solution oriented discussions;
10. Recognise and celebrate progress as it is made, providing regular feedback to sustain the students' motivation;
11. Coordinate team dynamics within the group and conflict management;
12. Provide feedback on the progress of students when required;
13. Keep a log of meetings held with student groups;
14. Help the students to identify other sources of support as appropriate.

The Entrepreneurship Mentors should show:

- **Positive Attitude** and encourage students to strive to attain their goals and learn from failure.
- **Open-mindedness** and encourage students to keep an open mind to different ideas.
- **Creative Problem Solving** and encourage students to use creative problem-solving processes.
- **Effective Communications** and encourage students to be attentive listeners and assertive inquirers.
- **Discovery** and encourage students to be independent thinkers.
- **Strengths and Uniqueness** and encourage students to recognize their individual strengths and uniqueness and to build upon them and create synergies within their team.
- **Confidence** and assist students in developing self-confidence.
- **Awareness and Opportunity Recognition** stressing the fact that students must be aware of their surroundings, be intuitive, be problem-sensitive, and be ready to make the most of opportunities.
- **Risk-taking** and encourage students to be risk-takers and to be active participants, not spectators.
- **Flexibility** and share students the importance of being flexible and adaptable in attitudes and actions, looking for alternatives, and seeing situations and persons from different perspectives.

N.B.

The Entrepreneurship Mentor should keep personal discussions to a minimum and refrain from giving direct solutions. On the other hand, the mentor is expected to be a great listener, stimulate discussion, engaging students and enabling students to come up with solutions themselves.